

Adopted June 3, 1986  
Additions Adopted January 13, 1987

**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**AS-217-86/Andrews**

**RESOLUTION ON RECOGNITION  
OF DECEASED FACULTY**

- WHEREAS, There currently is no policy at California Polytechnic State University to provide for the recognition or honoring of those faculty members who have died while employed at California Polytechnic State University; and
- WHEREAS, The university has no policies or procedures as to identifying such deceased faculty members who have made a major and significant contribution over many years to the academic mission and goals of the university; therefore, be it
- RESOLVED: That any faculty member who has at least 15 years of continuous employment at California Polytechnic State University immediately preceding death, and is employed at California Polytechnic State University at the time of death, or retired within the previous 12 months, and who can be identified as having made a significant contribution to an academic program through teaching, student relations, alumni relations, program development, or other documentable activities directed toward enhancement of the educational mission of California Polytechnic State University, shall be recognized and honored by being awarded the title of Honored Professor, posthumously; and be it further
- RESOLVED: That any member of the Cal Poly community may nominate a deceased faculty member for the posthumous title of Honored Professor; and be it further
- RESOLVED: That any person nominated for said recognition shall be evaluated for recommendation of action to the Academic Senate and the President by an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department; and be it further
- RESOLVED: That public acknowledgment of this recognition shall be optional to and only with the approval of the family at the next following university commencement exercise; and be it further
- RESOLVED: That it is recommended to the president that the names of all university employees and retirees who have died in the preceding year be read at the fall convocation and those persons honored with a moment of silence; and be it further
- RESOLVED: That the policy for awarding the title of Honored Professor, posthumously, is supplemental to the existing university policy on memorial statements.

Proposed By:  
Charles Andrews  
May 13, 1986  
Revised January 13, 1987

# Memorandum

RECEIVED

OCT 27 1986


: Lloyd Lamouria, Chair  
Academic Senate

Academic Senate

Date : October 21, 1986

File No.:

Copies : Malcolm Wilson  
Jan Pieper  
Don Coats

From :   
Warren J. Baker  
President

Subject : RESOLUTION ON RECOGNITION OF DECEASED FACULTY

This will acknowledge your memo of October 9 relative to the Academic Senate Resolution on Recognition of Deceased Faculty. Based upon your memo and the provisions you noted, the attached revised resolution has been modified by the addition of a second and an additional final resolved clause and with a slight modification of what is now the fourth resolved clause.

Attachment

RESOLUTION ON RECOGNITION  
OF DECEASED FACULTY

- WHEREAS, There currently is no policy at California Polytechnic State University to provide for the recognition or honoring of those faculty members who have died while employed at California Polytechnic State University; and
- WHEREAS, The university has no policies or procedures as to identifying such deceased faculty members who have made a major and significant contribution over many years to the academic mission and goals of the university; therefore be it
- RESOLVED: That any faculty member who has at least 15 years of continuous employment at California Polytechnic State University immediately preceding death, and is employed at California Polytechnic State University at the time of death, or retired within the previous 12 months, and who can be identified as having made a significant contribution to an academic program through teaching, student relations, alumni relations, program development, or other documentable activities directed toward enhancement of the educational mission of California Polytechnic State University, shall be recognized and honored by being awarded the title of Honored Professor, posthumously; and be it further
- RESOLVED: That any member of the Cal Poly community may nominate a deceased faculty member for the posthumous title of Honored Professor; and be it further
- RESOLVED: That any person nominated for said recognition shall be evaluated for recommendation of action to the Academic Senate and the President by an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department; and be it further
- RESOLVED: That public acknowledgement of this recognition shall be optional to and only with the approval of the family at the next following university commencement exercise; and be it further
- RESOLVED: That it is recommended to the president that the names of all university employees and retirees who have died in the preceding year be read at the fall convocation and those persons honored with a moment of silence; and be it further
- RESOLVED: That the policy for awarding the title of Honored Professor, posthumously is supplemental to the existing university policy on memorial statements.

10/21/86

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
San Luis Obispo, California 93407

**Academic Senate**  
805/546-1258

VICE PRESIDENT  
ACADEMIC AFFAIRS

**Date:** January 20, 1987      **cc:** **Malcolm Wilson** (w/attachment)

**To:** Warren J. Baker, President

**From:** Lloyd H. Lamouria, Chair  
Academic Senate *LH*

**Subject:** Proceedings of the Academic Senate, January 13, 1987  
**Modification of Resolution on Recognition of Deceased Faculty (AS-217-86)** Revised January 13, 1987

Modifications of the above-referenced resolution, in accordance with your recommendations of October 21, 1986, were endorsed by a large majority of the Academic Senate on January 13, 1987.

Thank you for calling our attention to these needed improvements.

Attachment

**ACADEMIC SENATE**  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California

**AS-217-86/Andrews**

**RESOLUTION ON RECOGNITION  
OF DECEASED FACULTY**

- WHEREAS, There currently is no policy at California Polytechnic State University to provide for the recognition or honoring of those faculty members who have died while employed at California Polytechnic State University; and
- WHEREAS, The university has no policies or procedures as to identifying such deceased faculty members who have made a major and significant contribution over many years to the academic mission and goals of the university; therefore, be it
- RESOLVED: That any faculty member who has at least 15 years of continuous employment at California Polytechnic State University immediately preceding death, and is employed at California Polytechnic State University at the time of death, or retired within the previous 12 months, and who can be identified as having made a significant contribution to an academic program through teaching, student relations, alumni relations, program development, or other documentable activities directed toward enhancement of the educational mission of California Polytechnic State University, shall be recognized and honored by being awarded the title of Honored Professor, posthumously; and be it further
- RESOLVED: That any member of the Cal Poly community may nominate a deceased faculty member for the posthumous title of Honored Professor; and be it further
- RESOLVED: That any person nominated for said recognition shall be evaluated for recommendation of action to the Academic Senate and the President by an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department; and be it further
- RESOLVED: That public acknowledgment of this recognition shall be optional to and only with the approval of the family at the next following university commencement exercise; and be it further
- RESOLVED: That it is recommended to the president that the names of all university employees and retirees who have died in the preceding year be read at the fall convocation and those persons honored with a moment of silence; and be it further
- RESOLVED: That the policy for awarding the title of Honored Professor, posthumously, is supplemental to the existing university policy on memorial statements.

Proposed By:  
Charles Andrews  
May 13, 1986  
Revised January 13, 1987

Lloyd Lamouria, Chair  
Academic Senate

October 9, 1986

Donald Coats

Malcolm W. Wilson  
Interim Vice President for Academic Affairs

**RESOLUTION ON RECOGNITION OF DECEASED FACULTY**  
**(AS-217-86/Andrews)**

The attached concerns have been raised by Don Coats, Chair of the Commencement Committee. I would appreciate it if the Senate or the appropriate committee of the Academic Senate would provide some suggestions directly to Don.

Attachment


# Memorandum

To : Malcolm W. Wilson, Interim Vice President  
for Academic Affairs

Date : October 1, 1986

File No.:

Copies : OCT 1 1986

From :   
Donald M. Coats, Associate Vice President  
for Educational Services

VICE PRESIDENT  
ACADEMIC AFFAIRS

Subject : **RESOLUTION ON RECOGNITION OF DECEASED FACULTY**  
(AS-217-86/Andrews)

I recognize that the terms of the above Academic Senate resolution were carried out at the Fall Conference by reading the names of the university employees and retirees who died during the preceeding year. It is my opinion that this was a fitting addition to the program.

The area of my concern rests with the portion of the resolution which states, "... for those faculty members who have at least 15 years of continuous employment prior to their death and who are nominated for the posthumous title, 'Honored Professor', public acknowledgement of this recognition shall be made at the next following commencement exercises.

The Commencement Committee will need direction on how and where this is to be coordinated with the balance of the program. Would this be merely mentioned in the program or would the deceased's family be invited to be a part of the program and be recognized? We have a rather lengthy commencement and to add to the ceremony to honor those deceased individuals may be of little significance to many of those in attendance. Perhaps a list of the names of those to be honored printed in the commencement program would be adequate.

Any suggestions you may have for the Commencement Committee on this matter would be appreciated.

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**

San Luis Obispo, California 93407

**Academic Senate**

805/546-1258

JUL 23 1986

**Date:** July 21, 1986

**cc:** Charles Andrews  
(w/attachments)

**To:** Warren J. Baker  
President

**From:** Lloyd H. Lamouria, Chair  
Academic Senate *Lloyd*

**Subject:** Resolution on Recognition of Deceased Faculty  
(AS-217-86/Andrews)

Thank you for your approval and thorough analysis of the above-referenced resolution. Your comments have been forwarded (by copy of this memo) to our Personnel Policies Committee for action. We shall be ready prior to Fall Conference.

*XC: Jan Pepin  
Malcolm Wilson*



## Memorandum

: Lloyd Lamouria, Chair  
Academic Senate

Date : July 3, 1986

File No.:

Copies : **Malcolm Wilson**Jan Pieper  
James Strom  
Larry Voss  
Don CoatsFrom : Warren J. Baker  
President

Subject : Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews)

After consideration of the Academic Senate Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews), I approve the resolved clauses wholeheartedly.

I agreed with you that the resolution is worthy. It not only sets up the conditions for eligibility for the honor, but it also establishes a workable procedure for evaluating any nominations. I believe an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department, as specified in the resolution, is an appropriate body for making a recommendation of action to the Academic Senate and to me.

Because I have some concerns about the wording of the whereas clauses of the resolution, I have included a copy of a previous policy for Development of Memorial Statements. Though this does not preclude my approval of the Academic Senate's resolution, I suggest that the Senate work with Malcolm Wilson, Interim Vice President for Academic Affairs, to determine whether the new procedure should replace the current policy or merely supplement it. In the absence of any limitations in the resolution, I assume that any member of the Cal Poly community may nominate a deceased person for the posthumous title of Honored Professor.

I believe the Senate should also develop procedures for obtaining the deceased's family's permission for public acknowledgement at the next following commencement exercise, and for coordination with the Commencement Committee.

By way of a copy of this memo, I am asking Jan Pieper to provide names of all university employees and retirees who have died in the preceding year (prior to the Fall Conference), so that those persons can be honored at the Fall Conference with a moment of silence, as specified in the resolution.

## Memorandum

To : Stan Bernstein, Director  
Public Affairs

Date : September 13, 1984

File No.:

From : Tomlinson Fort, Jr.  
Provost

Copies : Warren Baker  
School Deans  
Department Heads  
Chair, Academic  
Senate  
Chair, Instr. Dept.  
Heads Council

Subject: Memorial Resolutions

The appended statement on Memorial Resolutions was approved by the President at a staff meeting held September 10, 1984. In giving approval, President Baker stated that he felt that memorial statements should be drafted for faculty or emeritus faculty who had died over this past summer. Will you please take the initiatives defined in Section 1.

Attachment

August 3, 1984

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
SAN LUIS OBISPO, CALIFORNIA

DEVELOPMENT OF MEMORIAL STATEMENTS

1. Deaths of current or former members of the university faculty, or professional/consultative staff, should be reported to the Public Affairs Department. Upon learning of such a death, the Public Affairs Department will call the attention of the head of the appropriate department to the death and to the procedures for development of memorial statements.
2. If the department head, after consultation with the faculty of the department, determines that the circumstances do not warrant the preparation of a memorial statement, no further action is necessary.
3. Should consultation with the faculty of the department result in a favorable disposition toward a memorial statement for the deceased, the department head will recommend to the Provost via the appropriate school dean or organization supervisor the establishment of an ad hoc committee to prepare such a statement. This recommendation shall include the names of at least three members of the university faculty or professional/consultative staff to serve on the committee. The Provost will formally appoint the committee.
4. After gathering information regarding the career and contributions of the deceased to the University, as well as to his or her community, discipline, and profession, the committee shall prepare a memorial statement and forward it to the Provost via the department head and dean/organizational supervisor. The committee shall also gather the names and current addresses of the nearest relatives of the deceased and recommend those to whom copies of the memorial statement shall eventually be sent by the university president.
5. If he concurs with the statement, the Provost shall request the placement of the statement on the agenda for formal reading (as an information item) at the next regularly scheduled business meeting of the Academic Senate of the University.
6. After the statement has had a formal reading before the Academic Senate, the Provost's office shall prepare an appropriate letter for the President's signature of the memorial statement to the immediate family of the deceased as recommended by the ad hoc committee. Copies of the letter and statement shall also be provided for the department and the University Archives for inclusion in their permanent records.

Memorial Resolutions  
from the desk of

**BONNIE BRADY**  
Office of the Provost  
546-2186

6/16

Jan Pieper:

Dr. Fort indicated that he has no objection to the appended resolution from the Academic Senate. However, you should be aware that there is currently a policy in effect on Memorial Resolutions (I have attached for your information). This Memorial Resolution, therefore, makes some of the "whereas" clauses ~~inaccurate~~ not entirely accurate.

*Bonnie*

Cal Poly, San Luis Obispo

Adopted June 3, 1986

**ACADEMIC SENATE  
OF  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California**

**AS-217-86/Andrews**

**RESOLUTION ON RECOGNITION  
OF DECEASED FACULTY**

- WHEREAS, There currently is no policy at California Polytechnic State University to provide for the recognition or honoring of those faculty members who have died while employed at California Polytechnic State University; and
- WHEREAS, The university has no policies or procedures as to identifying such deceased faculty members who have made a major and significant contribution over many years to the academic mission and goals of the university; therefore, be it
- RESOLVED: That any faculty member who has at least 15 years of continuous employment at California Polytechnic State University immediately preceding death, and is employed at California Polytechnic State University at the time of death, or retired within the previous 12 months, and who can be identified as having made a significant contribution to an academic program through teaching, student relations, alumni relations, program development, or other documentable activities directed toward enhancement of the educational mission of California Polytechnic State University, shall be recognized and honored by being awarded the title of Honored Professor, posthumously; and be it further
- RESOLVED: That any person nominated for said recognition shall be evaluated for recommendation of action to the Academic Senate and the President by an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department; and be it further
- RESOLVED: That public acknowledgment of this recognition shall be optional to the family at the next following university commencement exercise; and be it further
- RESOLVED: That it is recommended to the president that the names of all university employees and retirees who have died in the preceding year be read at the fall convocation and those persons honored with a moment of silence.

Proposed By:  
Charles Andrews  
May 13, 1986

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo, California 93407

Academic Senate  
805/546-1258

RECEIVED

Date: June 10, 1986

cc: JUN 12 1986

To: Warren J. Baker, President

OFFICE OF  
THE PROVOST

From: Lloyd H. Lamouria, Chair  
Academic Senate *LHL*

Subject: Proceedings of the Academic Senate, June 3, 1986  
RESOLUTION ON RECOGNITION OF DECEASED FACULTY  
(AS-217-86/Andrews)

The above-named resolution was adopted on June 3, 1986 and is herewith forwarded for your consideration and approval. It passed with only two objections and no abstentions. This is a most needed and worthy resolution.

*xc: Jan Rupa  
pls consult with Provost Fort, Mubaka  
Wilson and other speakers appropriate -  
note relationship of Commencement  
and Fair Conference  
Prepare appropriate response and  
any follow up needed.*

Attachment

*xc: Provost Fort  
Mubaka Wilson  
Don Coats  
Lorray Voss*



**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**

San Luis Obispo, California 93407

OCT 24 1986

**Academic Senate**

805/546-1258

VICE PRESIDENT  
ACADEMIC AFFAIRS

**Date:** October 22, 1986 **cc:** Malcolm Wilson  
Charles Andrews (w/atts)

**To:** Don Coats, Associate Vice President  
Educational Services

**From:** Lloyd H. Lamouria, Chair  
Academic Senate *LH*

**Subject:** Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews)

Thank you for examining the above-referenced resolution in light of commencement loading. Since the title of "Honored Professor" may only be granted posthumously to those who had not attained the rank of full professor, occurrences should be few and far between.

The spirit and intent of the resolution will be met if (with family consent) the name(s) is(are) printed in the commencement program and if the President or the Chair of the Academic Senate will provide verbal recognition at the beginning or end of his/her normal presentation.

Don, you are on your toes!